

**Black Earth Public Library Board Meeting – Monday, September 23<sup>rd</sup>. Over Public Zoom Meeting**

- 1. Call to Order**
  - a. Meeting called to order at 5:06pm.
- 2. Roll call**
  - a. Schuetz, Wittenwyler, Helmenstine present. Anderson and Rogers also in attendance.
- 3. Proof Of Posting**
  - a. Read and affirmed by Schuetz.
- 4. Adoption/Amendment of Agenda**
  - a. Schuetz motions to approve, Wittenwyler seconds.
    - i. Motion Passed.
- 5. Secretary Position**
  - a. Helmenstine states he is willing to serve as Secretary.
  - b. Wittenwyler motions to elect Helmenstine as board Secretary, Schuetz Seconds
    - i. Motion Passed.
- 6. Public Comment**
  - a. No members of the Public present.
- 7. Strategic Plan**
  - a. Anderson states the plan is not yet ready, but Anderson will continue to
  - b. Schuetz motions to table Discussion until the October Board Meeting, Helmenstine Seconds.
    - i. Motion Passed
- 8. Consideration/motion to enter into closed session pursuant to Wis. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Interim Library Director) (Roll call vote)**
  - a. Helmenstine motions to enter closed session, Wittenwyler seconds
  - b. Schuetz: Yes, Wittenwyler: Yes; Helmenstine: Yes.
- 9. Consideration/motion to arise from closed session.**
  - a. Schuetz motions to arise. Wittenwyler Seconds.
    - i. Motion Passed.
- 10. Consideration/motion on action from closed session.**
  - a. Schuetz motions to appoint Kirsten Rogers as the Interim Library Director at the existing Director's pay scale effective October 5<sup>th</sup>, 2024 and until a new Library Director is employed. Helmenstine Seconds
    - i. Motion Passed.
  - b. Helmenstine motions to delegate all necessary responsibilities to the Library Board President to have proper oversight and approval for the posting of the Director's position. Wittenwyler Seconds.
    - i. Helmenstine states that this motion is needed to ensure the Board can move quickly to fill the position while also respecting the responsibility of the Board and the Public to have oversight over the Black Earth Public Library.
    - ii. Motion Passed
- 11. Future Agenda Items**
  - a. Update Library Director job description.
  - b. Library Director Salary Discussion.

**12. Next Meeting**

- a. October 15, 7pm over Zoom.

**13. Motion to Adjourn**

- a. Helmenstine motions to adjourn. Schuetz Seconds.
- b. Motion Passed**
- c. Adjourned at 5:56pm**